Promotion Period Regulations for CosmoS, the nominated cabinet of CESS, HKUSTSU, 17-18

General

• The full name of the nominated cabinet shall be followed by “CosmoS, the nominated cabinet of The Computer Science and Engineering Students' Society, the Hong Kong University of Science and Technology Students' Union, Session 2017-2018”. And the short form will be followed by “CosmoS, the nominated cabinet of CESS, HKUSTSU, 17-18”

• “CosmoS, the nominated cabinet of The Computer Science and Engineering Students' Society, HKUSTSU, Session 2017-2018” is the alias to the full name of the nominated cabinet.

• The composition of the nominated cabinet shall be changed with sufficient reason(s), while the Election Board has the final decision

• Re-nomination is needed if anyone in the nominated cabinet resigns

Schedule

As confirmed by the Election Board, the schedule would be

• Promotion period: 1\textsuperscript{st} – 3\textsuperscript{rd}, 6\textsuperscript{th} – 10\textsuperscript{th}, 13\textsuperscript{th} – 14\textsuperscript{th} February 2017

• Forum: 3\textsuperscript{rd} February 2017 (Friday)

• Polling: 15\textsuperscript{th} February 2017 (Wednesday)

• Consultation: 22\textsuperscript{nd}, 24\textsuperscript{th}, 28\textsuperscript{th} February 2017 (Wednesday, Friday, Tuesday) and 3\textsuperscript{rd} March 2017 (Friday)

• Annual General Meeting: 10\textsuperscript{th} March 2017 (Friday)

In case of Tropical Cyclone Warning Signal No.8 or above or Black Rainstorm Warning Signal is hoisted for more than one day during the promotion period, the promotion period will be extended according to the day of either signal is hoisted.

Finance

• The maximum amount of expense of the nominated cabinet is $13,000, excluding cash sponsor(s) and product sponsor(s)

• The nominated cabinet will receive $200 subsidy from CESS, HKUSTSU

• Any uniforms without bearing the name, in full or short, of the nominated cabinet would be excluded from the expense

• The nominated cabinet shall hand in a financial report of the promotion period together with all invoices, a list of sponsors which including the name, the contact person and phone number of each company and a welfare list within 2 days after polling.
Promotion
• The promotion should follow the Constitutions of CESS, HKUSTSU and the Internal Regulation of HKUSTSU
• All promotion activities including activities through the Internet shall only be held during the promotion period
• All promotion items must bear the following items except prior permission by the Election Board:
  1) The chop of the nominated cabinet; and
  2) The name, in full or short, of the nominated cabinet
• The chop of the nominated cabinet must include the name of the nominated cabinet, in full or short
• A soft copy of the chop of the nominated cabinet should be submitted to the Election Board by 25th January 2017 (Wednesday) 23:59
• The nominated cabinet can post at most one poster on each SCHOOL OF ENGINEERING board and PUBLIC NOTICE board with total size no more than A3
• All promotion posters, table stands must bear an expiry date, the society chop of CESS, HKUSTSU and the official name of the Society, “The Computer Science and Engineering Students’ Society, HKUSTSU”
• All uniforms of the nominated cabinet should contain the name, in full or short, and the logo of the nominated cabinet
• Posting leaflets on lockers is not allowed
• No offensive or defamatory language and behaviors are allowed
• The nominated cabinet has the right to send 3 mass mails to all members of the society through CESS, HKUSTSU with sizes no more than 20KB and no attachments. These mass mails can only be sent within the promotion period

Marketing
• All marketing proposals must be approved by Election Board before any marketing activities
• Selling of promotion items is strictly prohibited
• Any cash or product sponsors by individual is not allowed
• Agreements which are executed between any sponsor companies and the nominated cabinet should be handed in no matter it is cash or product sponsor(s)
Election

- The election should follow the Constitutions of CESS, HKUSTSU
- Only the Full Member of CESS, HKUSTSU has right to vote at the Election of the nominated cabinet of CESS, HKUSTSU, 17-18
- The CESS members who are recruited after 31st December 2016 have no right to vote at the Election of the nominated cabinet of CESS, HKUSTSU, 17-18

Additional Regulations of Re-promotion Period and Re-polling

- The promotion during the re-promotion period should follow the Constitutions of CESS, HKUSTSU and the Internal Regulation of HKUSTSU
- The re-election should follow the Constitutions of CESS, HKUSTSU
- Re-promotion Period: 16th – 17th February 2017 (Thursday - Friday)
- The maximum amount of expense of the nominated cabinet is $500
- Re-polling: 20th February 2017 (Monday)

Penalty

- Any possible reasons for warnings
  - Any offensive activities
  - Any violation of rules
  - Any complaint from the public
- During the promotion period
  - 2 warnings received – promotion including poster and banner promotion will be prohibited in the following 3 promotion days
  - 3 warnings received – disqualification of the nominated cabinet
- On the day of Polling
  - 1 warning received – promotion including poster and banner promotion will be prohibited in the following 3 hours
  - 2 warnings received – disqualification of the nominated cabinet
- If there are any serious offences committed by the nominated cabinet, the penalties will be discussed in the meeting of the Election Board and announced to the nominated cabinet
- The Election Board reserves the right of final interpretation of any penalties